

Haryana Gramin Bank

Financial Inclusion Division, Head Office, H.O: Plot-1.sec.3 Rohtak-124001

Date:-10.11.2025

Applications Invited for Recruitment of Financial Literacy Counselors (FLC).

Applications are invited for recruitment of counselor at vacant Financial Literacy Centers as mentioned below:

Sr. No.	FLCs Centre	District	Sr No.	FLCs Centre	District
1	Punchkula	Punchkula	9	Hodal	Palwal
2	Kairu	Bhiwani	10	Karnal	Karnal
3	MandiAdampur	Hisar	11	Panipat	Panipat
4	Kurukshetra	Kurukshetra	12	Kharkhoda	Sonipat
5	Kaithal	Kaithal	13	Mahendergarh	Mahendergarh
6	Tigaon	Faridabad	14	Satnali	Mahendergarh
7	Yamunanagar	Yamunanagar	15	Nagina	Nuh
8	Matanhail	Jhajjar			

1. Eligibility:-

- All individuals preferably honorably retired Bank officer with experience of handling credit and having worked in rural/semi-urban/Urban area.
- He should be able to work independently and should have computer knowledge, especially of programme like MS Word, Power Point and Excel and should be able to operate internet.
- Knowledge of the local language.
- His age on the date of engagement should not be more than 62 years.

2. Roles and Responsibility:

- To make the people aware in rural and urban areas with regard to various financial products and services available from the formal financial sector.
- To take up any such activity that promotes financial literacy, awareness of the banking services financial planning and amelioration of debt-related distress of an individual.
- To provide financial counselling services through face-to-face interaction as well as through Other available media like e-mail, Mobile etc.

3. Term and Conditions:

Initial engagement of the Counselor shall be for three years. Tenure can be extended by one year subject to production of medical fitness certificate of Good health from CMO and satisfactory performance. The extension will be subject to upper age limit of 65 years.

4. Remuneration:

- Counselor will be paid Rs. 25000 - fixed monthly remuneration.
- Counselor will be paid for on location programmes, a sum of Rs.300/- per camp subject to maximum of Rs. 1500/- per month.

Haryana Gramin Bank

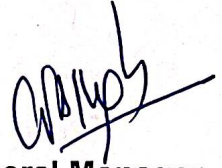
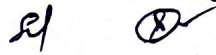
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Applications shall be submitted by post/mail with retirement certificate at below cited address on or before 26.11.2025, after that no application shall be entertained. Copy of application format is enclosed. Annexure- 1

General Manager, Financial Inclusion Division, Haryana Gramin Bank, Head Office, HGB House, Plot no. 1, Sector 3 Rohtak – 124001. Mail ID hofishgb@shgb.bank.in

Date and time of interview shall be intimated separately.

Bank has reserve all rights to cancel/revise recruitment process at any stage.


General Manager


Haryana Gramin Bank

Financial Inclusion Division, Head Office, H.O: Plot-1.sec.3 Rohtak-124001

Annexure-1

Application for counselor at Financial Literacy Center (FLC)

Photo

BIO DATA

Sr. No.	Particular
1.	Name
2.	Father's Name
3.	Correspondence Address
4.	Permanent Address
5.	Category: Gen SC/ ST/OBC/OTHERS
6.	Mobile no.
7.	E Mail id
8.	Date of Birth
9.	Qualification
10.	Bank/ Institution from where retired if applicable
11.	Date of Joining Bank/Organization
12.	Date of Retirement
13.	PF no./ID no.
14.	Place/office from where retired
15.	Last Pay Drawn
16.	Total Work Experience
17.	Disciplinary action, if any
18.	Knowledge of Computer
19.	Name of Financial Literacy Centers applied for
20.	Any other information/ Remarks

- Copy of Qualifications / Experience certificate / Retired certificate etc to be enclosed

Date:

Place:

Signature:

Name: